

POINT LOMA HIGH SCHOOL - POINTER ASSOCIATION
Board of Directors and General Session Meeting
Meeting Minutes
Monday, February 11, 2019

Prepared by: Dana Nuanez, Secretary

In Attendance

PA Board of Directors Present:

- Brant Brockett, President
- Scott Deschenes, Vice President, External Reports
- Melinda Albright, Vice President, Internal & Officer
- Tom Xitco, Treasurer & Officer
- Dana Nuanez, Secretary & Officer
- Leigh Burdine, Communications Director
- Nicole Taylor, Boosters Director

PLHS Representatives and PLHS Staff: Sarah Brandl, Amy Denny, Alex Van Heuven

PA Community: Julie Morgan, Skye Pickett, Connie Tepper, Angie Kens, Michael Onha

Call to Order: Meeting called to order at 6:02pm by Brant Brockett. It was determined that a quorum of the Board of the Directors of the Pointer Association was achieved (7 of 9 present). Absent were: Kim Jessop-Moore, Becky Rhea

I. Introductions and General Business

Introductions: No introductions.

Meeting Minutes: The meeting minutes are uploaded to the digital filing cabinet. The meeting minutes of the PLHS PA dated January 14, 2019 were reviewed. Nicole Taylor made a motion to approve the January 14, 2019 Minutes. Alex Van Heuven seconded the motion. All approved, none apposed. **Motion passed.**

II. School Reports

Principal's Report (Hans Becker).

- Update provided by Sarah Brandl.
- Point Loma High School construction update. Gates and fence installation project is almost complete. The gates will be locked during the day. Administration received a bid for the water bottle filling stations, which installation should be occurring soon. The new marquee is up and running.
- Budget update. Point Loma High School is not losing any staff.
- Articulation began last week and counselors are meeting one-on-one with students. Six new classes will be offered next year.

Faculty Report (Amy Denny)

- Update provided by Skye Pickett.

- ASB Ball was held on February 2nd as scheduled at Sea World. The rollercoaster was shut down due to rain, however, the Wild Arctic simulator and the Penguin Encounter was open to the students.
- Student applications for ASB associated with the 2019/20 school year will be going out; elections to be held later in the year.
- A speaker from Universal Studios is coming to PLHS to present Universal Studios as a possible alternative to Disneyland on Grad Night.

ASB President (Skye Pickett, ASB Secretary)

- See update above.

Head Counselor Report (Sarah Brandl)

- See update above.

Athletic Director Report (Alex Van Heuven)

- Unity Basketball Game held on February 16, 2019 was a big success. Clairemont High School held their game the same night.
- Coach V is considering adding a Unity Track and Field Day for mild to moderate disabled kids. Possible events include the 100 meter, long jump and shot put.
- Winter Sports are all in playoffs. Spring tryouts are underway.
- Bleacher installation in the Big Gym is complete.

III. PL Cluster Foundation Report (Julie Morgan)

- February Cluster Meeting was held February 4, 2019
- Banner Bank would like to help run a program on financial literacy. Two Parent Education Topic Sub-committees formed with future meetings as follow:
 - April 17 @ 6PM, Raising Children in the Digital Age
 - May 6 @ PLCSF, Kids Don't Learn From Success
- No update from Mike McQuary
- Genevieve Clark with the Local Committee & Accountability Program (LCAP) spoke and provided feedback on the program. The focus is on math reasoning, argument and writing. More can be found out about the initiative at the following:
 - <https://sites.google.com/a/sandi.net/oss/>
 - <http://www.callahan-consulting.org/about/>
- Round Table topics:
 - The following "Spring into STEAM: Dive In!" events will be held at the Point Loma Library:
 - Underwater Coding – Thursday, March 21, 2019, 4:30pm – 6:00pm
 - Create-a-Creature: Animal Adaptations – Thursday, April 23, 2019, 4:30pm – 6:00pm
 - Making Waves – Thursday May 9, 2019, 4:00 – 5:45pm
 - Hurricanes vs. Houses – Thursday, May 16, 2019, 4:00 – 5:45pm
 - Define action/communication items:
 1. The conversation about math is nuanced. Please visit the district website to see feedback from different stakeholder groups and to take the survey and give your feedback. <http://www.sandi.net/loss>

2. High level discussions (between district staff and board of education) have begun about a shift in culture from “doing” to “learning” with an emphasis on a culture of redemption.
3. The number of Title 1 students in our cluster has been steadily declining over the past few years. It is more critical that ever that families return their Free and Reduced Lunch Forms. There is no tracking on where students are going.

IV. Treasurer’s Report (Tom Xitco)

- All bank accounts have been reconciled through January 31, 2019.
- PLHS Pointer Association tax returns are completed through the 2017/18 school year. Because an extension was filed, the tax returns are not due until May 19, 2019; returns are available for review.
- Track and Field equipment purchase has been approved.
- Tom Xitco would like to remind Hans Becker to send a request for reimbursement of the scoreboard.

V. Vice President - Internal Reports – Melinda Albright

- Spoke about setting up a fundraiser for small groups. A proposal was made to advance funds for small ASB groups who need capital up-front in order to hold a fundraiser. There are smaller groups on campus who cannot start their fundraiser because they do not have the funds. A question was asked about what happens if a group borrows \$500 and only raised \$1. It was discussed that each group asking for advanced funds would need to submit a business plan and be subject to an approval process. It was pointed out that the Pointer Association must understand that we are taking on a risk. Melinda Albright made a motion that the Pointer Association will advance/guarantee funds for small ASB groups to initiate fundraisers subject to: \$1,000 limit, application and approval, not to exceed \$3,000.00. Scott Deschenes seconded the motion. All approved, none apposed. **Motion passed.**

Activities & Projects Director (Becky Rhea)

- No update.
- Bite of Point Loma update expected at March 11 meeting.

Boosters Director (Nicole Taylor)

- Lacrosse Booster Club forwarded a social media policy and code of conduct to PLHS administration for review; currently waiting for Hans Becker’s feedback. Once approved, the social media and code of conduct policy will be distributed to all booster clubs for implementation.
- Attorney John Turner has been provided all the booster by-laws and will be reviewing.
- Would like to schedule a meeting with Protect our Pointers (POP) and the Booster Clubs to improve the communication between the parties and to provide information which will then be distributed to the teams. This will be discussed at the next all booster meeting.
- Discussed the need for a certified trainer in the weight room when teams are working out as well as maintenance/cleanliness when teams are working out. The goal is to have new procedures in place come August.

- Next All Booster meeting will be March 12, 2019. This will be an informative meeting about what to expect in the coming school year.
- Any Booster Club that requests a rider, verbiage or proof of insurance will be referred to the Booster's insurance contact.

VI. Vice President - External Reports (Scott Deschenes)

- Final checks were cut for the Gifts and Grants program; not all people/groups collected who were awarded Gifts and Grants.
- Future Gifts and Grants awarded will be made payable to Point Loma High School to ensure the Gifts and Grants are distributed as awarded.
- Deadline for the next Gifts and Grants submission will be March 15, 2019. Kathy Weisenberg will meeting with her committee and have recommendations at the April Board Meeting. Teacher requests will be made in one purchase.
- Agreed that the next round of Gifts and Grants will be equal to the amount that was not expended in the last distribution.

Communications Director (Leigh Burdine / PLHSnews@gmail.com)

- Reiterated that she completes the eblast. If anyone wishes to share information, please email her with the details.

Publicity Chair (Vacant)

- No report

Alumni Association Director (Kim Jessop-Moore)

- No report

Gifts & Grants (Kathy Weisenberg)

- No update.

VII. New Business, Roundtable, Announcements

- Track and Field. Received eight (8) Yes votes from the email vote to approve the pole vault purchase for Track and Field.
- Andrea Loewer has stepped down as Scholarship Chair and the person she had in line for the position does not have a child at the school anymore. This volunteer position helps with scholarships in the Spring and requires communication between the Alumni Liaison, the head counselor, the treasurer and the students. Estimated time commitment is 10 hours; the position is busy late-May, early-June with a small time commitment in the summer. Basic tasks include making sure the award letters go out to the recipients on Senior Awards Night (prepared and given to Sarah Brandl) and then coordinating the distribution of the award checks to the students. There are usually around 20-25 Alumni awards.
- Julie Morgan had the pleasure of participating in the STEM program. There were 900 students who attended the event and the Point Loma students were exceptional.
- Tom Xitco learned when speaking with Bridgette Curran, in-coming POP Treasurer, that not all booster clubs have been donating the required amount to POP. Tom asked that research be conducted to discover what has been paid by each club over the years, at which point the information would be reviewed and discussed with the individual booster clubs. This year the invoices from POP were more than double what is typical;

information regarding the cost visits per sport did not filter down to the booster clubs. Nicole Taylor requested information from Administration/POP on how to budget and/or calculate what the donation should be for POP. Coach V would like to prepare a Survey Money for kids to complete and a check-in system for students each time they visit for services from POP trainers. It is important for the boosters to understanding how much it costs to have a trainer on the sideline, how much supplies costs, etc. Trainers are subcontractors through UCSD.

- Band had its Cluster Concert and the Conference Center at Liberty Station.

Adjournment: The meeting adjourned at 6:50 p.m.

Upcoming PLHS Pointer Association Meetings (held in PLHS Library), 2nd Monday of each month:

Monday, March 11, 2019, 6:00pm

Monday April 8, 2019, 6:00pm

Monday, May 13, 2109, 6:00pm

Date TBD for Year-End Party